

BUCKINGHAMSHIRE AND MILTON KEYNES FIRE AUTHORITY
BUCKINGHAMSHIRE FIRE AND RESCUE SERVICE
Director of Legal & Governance, Graham Britten
Buckinghamshire Fire & Rescue Service
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Chief Fire Officer and Chief Executive

Mark Jones

To: The Chairman and Members of Buckinghamshire
and Milton Keynes Fire Authority

10 February 2014

Dear Councillor

Your attendance is requested at a meeting of the **BUCKINGHAMSHIRE AND MILTON KEYNES FIRE AUTHORITY** to be held in Meeting Room 1, Fire and Rescue Headquarters, Stocklake, Aylesbury on **WEDNESDAY 19 February 2014 at 11.00 am** when the business set out overleaf will be transacted.

Yours faithfully



Graham Britten
Director of Legal and Governance

Chairman: Councillor Busby
Councillors: Bendyshe-Brown, Chilver, Dransfield, Edwards, Exon, Glover, Gomm,
Huxley, Lambert, Mallen, Morris, Reed, Schofield, Vigor-Hedderly, Watson
and Webb



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COMBINED FIRE AUTHORITY - TERMS OF REFERENCE

Matters reserved to the Authority include:

1. To appoint the Authority's Standing Committees and Lead Members.
2. To determine the following issues after considering recommendations from the Executive Committee, or in the case of 2(a) below, only, after considering recommendations from the Overview and Audit Committee:
 - (a) variations to Standing Orders and Financial Regulations;
 - (b) the medium-term financial plans including:
 - (i) the Revenue Budget;
 - (ii) the Capital Programme;
 - (iii) the level of borrowing under the Local Government Act 2003 in accordance with the Prudential Code produced by the Chartered Institute of Public Finance and Accountancy; and
 - (iv) Setting the Council Tax.
 - (c) a Precept and all decisions legally required to set a balanced budget each financial year;
 - (d) the Prudential Indicators in accordance with the Prudential Code;
 - (e) the Treasury Strategy;
 - (f) the Scheme of Members' Allowances;
 - (g) the Integrated Risk Management Plan and Action Plan;
 - (h) the Best Value Performance Plan.
3. To determine the Code of Conduct for Members on recommendation from the Standards Committee.
4. To determine all other matters reserved by law or otherwise, whether delegated to a committee or not.

AGENDA

Item No:

1. Apologies

2. Minutes

To approve, and the Chairman to sign as a correct record, the Minutes of the meeting of the Fire Authority held on 18 December 2013 Item 2 **(Pages 5 - 12)**

3. Disclosure of Interests

Members to declare any disclosable pecuniary interests they may have in any matter being considered which are not entered onto the Authority's Register, and officers to disclose any interests they may have in any contract to be considered.

4. Chairman's Announcements

To receive the Chairman's announcements (if any).

5. Petitions

To receive petitions under Standing Order SOA6.

6. Questions

To receive questions in accordance with Standing Order SOA7.

7. Recommendations from Committees

Executive Committee – 5 February 2014

(a) Treasury Management

"That the Authority be recommended to approve the Treasury Management Policy Statement, Treasury Management Strategy Statement and the Annual Investment Strategy for 2014/15."

The report considered by the Executive Committee is attached at Item 7(a) **(Pages 13 - 26)**

(b) The Prudential Code, Prudential Indicators and Minimum Revenue Provision

"That the Authority be recommended to approve the prudential indicators and the minimum revenue provision policy statement."

The report considered by the Executive Committee is attached at Item 7(b) **(Pages 27 - 34)**

(c) Medium Term Financial Plan (MTFP) 2014/15 - 2017/18

"That recommendations for two options for precept be considered by the full Authority: i) 0% and ii) a percentage rise up to the referendum limit."

The report considered by the Executive Committee is attached at Item 7(c)
(Pages 35 - 44)

(d) BMKFA Pay Policy Principles and Statement 2014 15

"That the draft Pay Policy Principles and Statement be recommended as its statutory Pay Policy Statement for 2014/15."

The report considered by the Executive Committee is attached at Item 7(d)
(Pages 45 - 68)

8. Medium Term Financial Plan (MTFP) 2014/15 - 2017/18

To consider Item 8 **(Report to follow)**

9. Annual Report on Regulation of Investigatory Powers Act 2000 (RIPA)

To consider Item 9 **(Pages 69 - 86)**

10. Public Consultation - Pre-IRMP "Listening & Engagement" research - report of consultation outcomes

To consider Item 10 **(Pages 87 - 118)**

11. Change of Date for June AGM

To agree a date for the June AGM.

It is proposed that the date for the AGM be moved from Wednesday 11 June 2014 to Tuesday 24 June 2014 (to allow for Members to be appointed by Milton Keynes Council following their election).

12. Date of Next Meeting

To note that the next meeting of the Fire Authority will be held on Wednesday 9 April 2014 at 11.00am.

If you have any enquiries about this agenda please contact: Katie Nellist (Democratic Services Officer) – Tel: (01296) 744633 email: knellist@bucksfire.gov.uk